

# Mensdancepants.com Return/Exchange Form

## No need to call or write, just follow these simple steps:

1. Please fill out this form and return with merchandise.
2. Send merchandise in its original box along with the Return/Exchange form and a copy of original packing slip/receipt.
3. **Return your package to our shoe warehouse:**

**Dance Shoes Warehouse  
Return/Exchange Processing  
4920 Santa Anita Ave.  
El Monte, CA 91731**

\* For your protection, we recommend you obtain a tracking number and/or insurance when you ship your items to us.

\* Shoes with soiled soles or shoes which have been used on a hard surface cannot be returned for credit nor exchange.

\* Item must be shipped back to us (postmarked) within 21 days from when you received your order

If you have any questions, email Customer Services at [info@mensdancepants.com](mailto:info@mensdancepants.com)

Your Billing Address	Your Shipping Address (if different from billing address)
Name	Name
Address	Address
Address	Address
City/State/Zip	City/State/Zip
Phone	Phone
Email	

## Action You Wish to be Take (Select box below)

Replace
  Exchange
  Refund\* (Refund will be in form of original payment)

## Merchandise Being Returned (Please use reason code below)

Reason Code	Item No.	Color	Heel	Size	Quantity	Price

## Replacement/Exchange\* or additional merchandise if desired

Reason Code	Item No.	Color	Heel	Size	Quantity	Price

\* Replacement/Exchange items will be subject to additional S&H fee.

\* Returns for a refund will be subject to re-stocking fee (except for styles shown to have factory defects, were damaged in shipping or the wrong item was sent).

## Payment method for re-shipping S&H charge

Credit Card | I authorize [mensdancepants.com](http://mensdancepants.com) to charge S&H or restocking fees on my card on file

## Reason Code for Return

WM – Changed Mind  
 WE – Ordered Wrong Size  
 WF – Fit Issue  
 WC – Received Wrong Size  
 WI – Received Incorrect Item  
 WP – Received Damaged  
 WZ – Defective: (Please Explain) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

# MensDancePants.com

**Do Not Fill In – Office Use Only**

RA #:

CM #:

OC #:

CC #: